



## General Administration (GA)

### FY 2021 Budget Request At A Glance

FY 2020 Enacted:	\$114.7 million (428 positions; 147 attorneys)
Current Services Adjustments:	+\$6.4 million
Program Changes:	+\$600,000
FY 2021 Budget Request:	\$121.8 million (431 positions; 147 attorneys)
Change From FY 2020 Enacted:	+\$7.0 million (+6.1%) (+3 positions)

### Mission:

The primary mission of the GA Appropriation is to support the Attorney General and Department of Justice (DOJ) senior policy level officials in managing Department resources and developing policies for legal, law enforcement, and criminal justice activities. GA also provides administrative support services to the legal divisions and policy guidance to all Department organizations. Most GA offices have significant oversight responsibilities that shape DOJ policy and influence the way the Department works toward meeting each of its strategic goals.

### Resources:

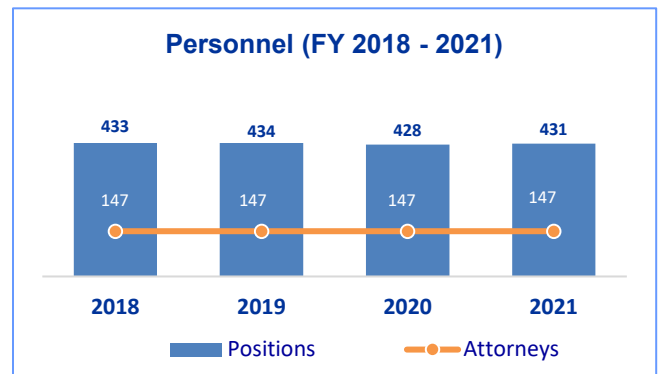
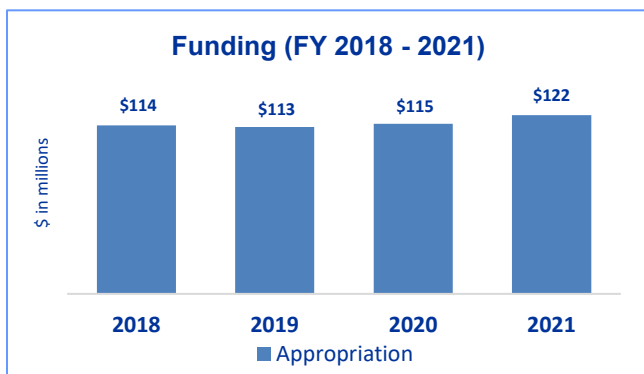
The FY 2021 budget request for GA totals \$121.8 million, which is a 6.1 percent increase over the FY 2020 Enacted.

### Organization:

The GA Appropriation includes the following: Attorney General, Deputy Attorney General, Associate Attorney General, Professional Misconduct Review, Privacy and Civil Liberties, Rule of Law, Public Affairs, Legislative Affairs, Tribal Justice, Information Policy, Legal Policy, Professional Responsibility, and the Justice Management Division (JMD). JMD provides advice to senior DOJ officials and develops departmental policies in the areas of management and administration; ensures compliance with departmental and other federal policies and regulations by DOJ components; and provides a full range of management and administration support services, including financial management operations and procurement services.

### Personnel:

The GA's direct authorized positions for FY 2021 total 431 positions, including an increase of 3 positions over the FY 2020 Enacted of 428 direct authorized positions.



**FY 2021 Strategy:**

The Department's leadership develops policies regarding the administration of justice in the United States, and directs and oversees the administration and operation of the Department's bureaus, offices, and divisions, to ensure DOJ's success in meeting its strategic goals. The Department's responsibilities and priorities continue to evolve in response to current challenges. Whenever new tasks are undertaken by the Department, the Department's leadership and other supporting offices must develop the policies and oversee their implementation

**FY 2021 Program Changes:**

**Office of Records Management Policy (ORMP):** \$600,000 and 2 positions

This program increase is needed to support the Department's Records and Information Management (RIM) program in its effort to adhere to the OMB directive M-19-21 on Transition to Electronic Records. The directive mandates that, by 2022, the National Archives and Records Administration (NARA) will no longer accept transfers of permanent or temporary analog records, and will only manage all permanent records in electronic format. Funding will be used to support 2 FTE (electronic records managers) and IT infrastructure investments for planning, executing, and maintaining the Department's transition to electronic record keeping.

**General Administration**  
(Dollars in Thousands)

	General Administration		
	Pos	FTE	Amount
<b>2019 Appropriation</b>	<b>434</b>	<b>393</b>	<b>113,000</b>
<b>2020 Enacted</b>	<b>428</b>	<b>440</b>	<b>114,740</b>
<b>2021 Request</b>	<b>431</b>	<b>430</b>	<b>121,769</b>
<b>Change 2021 from 2020 Enacted</b>	<b>3</b>	<b>-10</b>	<b>7,029</b>
<b>Technical Adjustments</b>			
<b>Total Technical Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Base Adjustments</b>			
Pay & Benefits	1	-12	6,481
Domestic Rent & Facilities	0	0	-52
<b>Total Base Adjustments</b>	<b>1</b>	<b>-12</b>	<b>6,429</b>
<b>2021 Current Services</b>	<b>429</b>	<b>428</b>	<b>121,169</b>
<b>Program Changes</b>			
<b>Increases:</b>			
Office of Records Management Policy (ORMP)	2	2	600
<b>Subtotal, Program Increases</b>	<b>2</b>	<b>2</b>	<b>600</b>
<b>Decreases:</b>			
<b>Subtotal, Program Decreases</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Program Changes</b>	<b>2</b>	<b>2</b>	<b>600</b>
<b>2021 Request</b>	<b>431</b>	<b>430</b>	<b>121,769</b>

**General Administration**

(Dollars in Thousands)

Comparison by activity and program	2020 Enacted			2021 Current Services		
	Pos.	FTE	Amount	Pos.	FTE	Amount
Department Leadership	54	55	17,740	54	55	18,551
Intergovernmental Relations & External Affairs	47	50	11,000	47	50	11,706
Executive Support and Professional Responsibility	58	58	16,000	58	58	16,871
Justice Management Division	269	277	70,000	270	265	74,041
<b>Total</b>	428	440	114,740	429	428	121,169
Reimbursable FTE		83			77	
<b>Total Direct and Reimbursable</b>	428	523	114,740	429	505	121,169
<i>Sub-Allotments and Direct Collections (FYI)</i>		1			1	
<b>FTE Grand Total</b>		524			506	

Comparison by activity and program	2021 Total Program Changes			2021 Request		
	Pos.	FTE	Amount	Pos.	FTE	Amount
Department Leadership	0	0	0	54	55	18,551
Intergovernmental Relations & External Affairs	0	0	0	47	50	11,706
Executive Support and Professional Responsibility	0	0	0	58	58	16,871
Justice Management Division	2	2	600	272	267	74,641
<b>Total</b>	2	2	600	431	430	121,769
Reimbursable FTE					77	
<b>Total Direct and Reimbursable</b>	2	2	600	431	507	121,769
<i>Sub-Allotments and Direct Collections (FYI)</i>					1	
<b>FTE Grand Total</b>		2			508	